

TSARTLIP FIRST NATION

ATR WORKING GROUP COMMITTEE

TERMS OF REFERENCE

1.1 PURPOSE

The role of Tsartlip First Nation's ATR Working Group Committee (Committee) is to support the process of conducting an Addition to Reserve (ATR) Study and engaging with the community to develop a Vision and Concept plan for the future of the MÁWUEĆ (Woodwynn Farm) lands. The MÁWUEĆ lands are a 78-hectare property that was acquired by Tsartlip First Nation in December 2020. The Committee will support the process by attending meetings to provide feedback and insights on key items and support Community Services Department staff in the outreach process to collect insights from Tsartlip First Nation members.

The overall purpose of the Committee is to review and make recommendations on the future planning of the acquired MÁWUEĆ lands. Key components of the Committee's review include:

- To advise the project team on behalf of the Tsartlip community.
- To ensure that Tsartlip values, vision, culture, and heritage is integrated into decisions regarding land stewardship.
- To support the development of a future strategy for the lands.

1.2 TERM

Members will participate on the Committee for the duration of the project, which is expected to start in January 2024 and conclude in March 2024.

1.3 MEMBERSHIP

The Committee is composed of 2 Tsartlip Councillors and 4-5 Tsartlip community members who have specific knowledge and/or interest in economic development and land management.

The Committee will include the following staff and community members:

Councillors

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Community Members

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1.4 ROLES AND RESPONSIBILITIES

Committee members will help by:

- Reviewing and providing feedback on key project items;
- Supporting the community engagement process by helping Community Services Department staff gather community feedback;
- Promoting community engagement materials, such as a community survey; and
- Providing insight into the economic and land management needs, assets, opportunities, and challenges of Tsartlip First Nation.

Committee members are responsible to:

- Attend all Committee meetings;
- Be prepared for Committee meetings by reviewing provided materials beforehand;
- Provide feedback on all five phases of the project;
- Support the community outreach process; and
- Champion economic growth in the community.

Committee members can expect:

- To meet once in January, twice in February, and once in March for 1 to 2 hours;
- To be provided with complete, accurate and meaningful information in a timely manner;
- To be given reasonable time to provide feedback and recommendations;
- Open, honest, and respectful discussions with the consultants and Nation staff who are supporting the project; and
- An honorarium of \$150 for every meeting they attend.

1.5 MEETINGS

All meetings will be coordinated by Urban Systems. The agenda and discussion items will be provided before each meeting to all participants by Urban Systems. Meeting notes will also be taken and distributed by Urban Systems.

A maximum of four meetings will be held at key points throughout the project timeline. It is expected that these meetings will take place on the following dates and times, but may change based on the availability of committee members:

- January 30, 2024 at 2:00PM
- February 13, 2024 at 2:00PM
- February 27, 2024 at 2:00PM
- March 12, 2024 at 2:00PM

Meetings will take place in a hybrid format. Members can either meet at the Tsartlip Administration Building or join virtually through a Digital Conference Tool (i.e. Zoom, Microsoft Teams, or Cisco) that will be shared ahead of the meeting.