



**TSARTLIP DISTRIBUTION  
APPLICATION FORM DEC 2023**

Admin Use Only:	Done By	Date
Checked		
X check to Registry		
Database Updated		
Approved		

**APPLICATION DEADLINE: Direct  
Deposit Deadline: Dec 8  
Cheque Deadline: Friday Dec 15, 2023**  
Cheque pick up Tuesday  
Dec. 19, 2023  
NOTE required if someone else is picking up  
your cheque.

**EACH REGISTERED TSARTLIP MEMBER, 18 YEARS OF AGE & OLDER MUST COMPLETE APPLICATION, IN ORDER TO RECEIVE DISTRIBUTION.**

\_\_\_\_\_ Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_  
 \_\_\_\_\_ Status Card # \_\_\_\_\_ Date of Birth: *Month / Day / Year* \_\_\_\_\_ Telephone # \_\_\_\_\_

\_\_\_\_\_ STREET NUMBER \_\_\_\_\_ STREET NAME \_\_\_\_\_ PO BOX \_\_\_\_\_  
 \_\_\_\_\_ CITY \_\_\_\_\_ PROVINCE \_\_\_\_\_ Postal Code \_\_\_\_\_

Full Legal Name & Status Card #	Birth date (mm/dd/yyyy)

Applicant Signature \_\_\_\_\_ Date Signed: \_\_\_\_\_ Received by: \_\_\_\_\_

**Completed application must contain the following documentation:**

- Tsartlip Registry Number
- Where applicable, proof of guardianship **(if claiming for dependants that are not your own children).**
- Where applicable, proof of custody **(where biological parents have separated and children are residing with a custodial parent).**

----- ✂ *Please tear off at line and return to applicant* ✂ -----

Name of Applicant: \_\_\_\_\_

Date Received: \_\_\_\_\_ Received by: \_\_\_\_\_

## OVERVIEW

The Tsartlip First Nation will issue a one time distribution to Registered Tsartlip members based on limited revenue generated throughout the year. Each year the revenue generated is reviewed when funds allow the distributions are issued.

## POLICY ELIGIBILITY

Must be a registered Tsartlip member.

## POLICY ADMINISTRATION

Eligible Tsartlip members who complete the application process will receive payment of \$150 per registered member on December 19, 2023 (those residing out of town~cheques will be made upon receipt of distribution application and mailed out.)

***All cheques not picked up will be mailed out on Wednesday December 20, 2023 @ NOON.***

- The distribution is based on a one-time decision to issue payments to eligible members.
- We are not responsible for lost or stolen cheques, no duplicates will be issued
- Distributions will be issued on available revenue/income generated by the First Nation.
- Each application **must** contain the following documentation:
  - Tsartlip Registry Number
  - Where applicable, proof of guardianship (if claiming for dependants that are not your own children).
  - Where applicable, proof of custody (i.e., where biological parents have separated, and children are residing with a custodial parent).

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**\*Please provide a note if you are sending someone to pick up your cheque.**

**Cheques will be available for pickup 8:30-4:30 on Tuesday December 19, 2023.**



**Tsartlip First Nation**  
P.O. Box 70, # 1 Boatramp Rd.  
Brentwood Bay, BC V8M 1R3  
Phone 250.652.3988 - Fax 250.652.3788



Please fill out this form to receive your Distribution by automatic deposit into your bank account:

### Authorization Agreement

I hereby authorize Tsartlip First Nation to initiate automatic deposits to my account at the financial institution named below.

Further, I agree not to hold Tsartlip First Nation responsible for any delay or loss of funds due to incorrect or incomplete information supplied by me or by my financial institution or due to an error on the part of my financial institution in depositing funds to my account.

This agreement will remain in effect until Tsartlip First Nation receives a written notice of cancellation from me or my financial institution, or until I submit a new direct deposit form to the Accounting department.

### Account Information

**\* ONLY fill in this section IF your bank account information has changed, \* and attach a void cheque or direct deposit form provided by your financial institution.**

Name of Financial Institution: \_\_\_\_\_

Branch Transit Number: \_\_\_\_\_

Account Number: \_\_\_\_\_  Checking |  Savings

### Signature

Authorized Signature (Primary): \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Signature (Joint): \_\_\_\_\_ Date: \_\_\_\_\_

