



The **DISTRICT OF CENTRAL SAANICH**
is seeking an experienced **MECHANIC**

Competition Number 2023-02

The District of Central Saanich, located on the Saanich Peninsula of Southern Vancouver Island enjoys the reputation of being among the best locations in Canada to work, live and play. Central Saanich is bounded on both the east and west by ocean and is known for its scenic rolling countryside and bounty of farms. This community of 18,000 residents has a vibrant, small village character and includes the Tsawout and Tsartlip First Nations; and it is central to all amenities of the Greater Victoria area.

Reporting to the Fleet Supervisor, this position performs a variety of mechanical work related to the maintenance, servicing and repairs of a wide variety of municipal vehicles and equipment.

The ideal candidate will possess the completion of grade 12 or equivalent and a BC Trade Qualification or inter-provincial Heavy Duty Mechanic, Commercial Transport Mechanic, or Automotive Mechanics Ticket. Additionally, the ideal candidate will have two (2) years of vehicle and equipment repair and maintenance experience or an equivalent combination of training and experience and a valid class 3 B.C. Driver's License with air endorsement. We may consider an under-implementation in this role, so if you are interested in growing your mechanic career, please consider submitting your application.

Please see the attached job description for further information on the duties and requirements of the role.

The District of Central Saanich's COVID-19 Vaccination Policy is currently suspended and as a result, vaccination against COVID-19 is not required at this time. However, should circumstances change and the District deem it necessary to re-introduce such policy, you may be required to provide proof of vaccination against COVID-19 to be eligible to continue performing your duties.

The pay rate for this regular, full-time 8 hour per day, Monday to Friday position is \$35.72-\$38.64 (2022 rates). For an under implemented candidate, the wage rate would be commensurate with your experience. Interested candidates are invited to submit their resume and covering letter, quoting the competition number to resume@csaanich.ca or by dropping it off at the Municipal Hall, attention: Human Resources by 4:00 pm on March 3, 2023.

The District of Central Saanich thanks applicants for their interest, and advises that only those candidates under active consideration will be contacted.

1903 Mt. Newton Cross Road, Saanichton, BC Canada V8M 2A9

P: +1 (250) 652-4444

E: resume@csaanich.ca

W: CentralSaanich.ca



Job Description

Mechanic

Engineering Department

(pay grade 52)

General Accountability

Reporting to the Fleet Supervisor, this position performs a variety of mechanical work related to the maintenance, servicing and repairs of a wide variety of municipal vehicles and equipment.

Nature and Scope of Work

- Performs inspections, servicing, repair and implementation of preventive maintenance of municipal vehicles (including Fire and Police Service Departments vehicles)
- Repairs various vehicle and equipment components, including, engines, transmissions, drive lines, steering, brakes, chassis/body, automotive electrical components and wiring, hydraulic valves, pumps, and cylinders etc.
- Diagnoses and repairs mechanical, electrical and hydraulic problems and malfunctions
- Performs lubrication, oil changes, and tire changes on trucks, heavy duty mobile equipment and relatively fixed heavy duty equipment
- Designs and fabricates a variety of construction equipment
- Performs electric and oxy/acetylene welding for minor lap welds, fabrications and surfacing
- Carries out minor body work repairs and painting
- Services, maintains and repairs small motor equipment such as mowers, chainsaws etc.
- Coordinates with others to maintain a stock system and record of inventory
- Assists with the assembly, removal and adjustments of attachments to various pieces of equipment
- Maintains a safe, clean and orderly shop
- Prepares estimates of labour, materials, and time required for new installations, repairs or replacement of equipment and accessories
- Follows all corporate policies and processes
- Participates in emergency duties in the event of an emergency or disaster
- Performs other related duties as required

Knowledge, Skills and Abilities

- Thorough knowledge of the techniques, tools, equipment and safety precautions pertaining to the maintenance of cars, trucks and heavy mobile equipment

- Knowledge and ability to comply with all pertinent Work Safe BC and Occupational Health and Safety regulations, including shop safety and the demonstrated ability to work in a manner that recognizes personal safety and the safety of others
- Knowledge of Microsoft Office suite (Word, Excel and Outlook)
- Excellent customer service and communications skills with the ability to develop and maintain effective working relationships
- Sufficient physical strength, stamina and coordination to perform labour intensive work in all weather conditions
- Considerable knowledge of electric and oxy/acetylene welding techniques, tools and equipment
- Ability to effectively deal with inquiries, complaints and service requests with promptness, tact, diplomacy, confidentiality and accuracy
- Ability to work independently, take initiative and multi-task to achieve work deliverables
- Ability to set priorities, meet deadlines and work under pressure
- Ability to promote and contribute to a positive team environment

Requirements

Education and Experience

- Completion of Grade 12 or equivalent qualification
- BC Trade Qualification or inter-provincial Heavy Duty Mechanic, Commercial Transport Mechanic, or Automotive Mechanics ticket
- Two (2) years vehicle and equipment repair and maintenance experience or an equivalent combination of training and experience
- A valid Class 3 B.C. Drivers License with air endorsement

Other

- Participates in Emergency Operations Center (EOC) training and EOC duties as required
- In the event of an emergency/disaster participates in emergency duties as required
- The incumbent must maintain professional and technical qualifications for this position
- On occasion, this position may be required to work overtime and be available for emergency call out

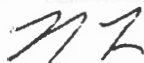
Signature of CAO:



Date:

August 29 / 22.

Signature of Manager:



Date:

Aug 29/22