

## **WSÁNEĆ Leadership Council Job Opportunity**

**Job Description:** Policy/Negotiations Analyst  
**Date Posted:** August 5, 2022  
**Due Date:** September 2, 2022  
**Application Details:** Please send resume and cover letter to Gord Elliott, Director of Operations ([gord.elliott@wsanec.com](mailto:gord.elliott@wsanec.com)) by due date



### **JOB DESCRIPTION**

As an organization focused on self-determination, the WSÁNEĆ Leadership Council (WLC) works to enhance recognition of, and respect for, WSÁNEĆ Douglas Treaty rights and WSÁNEĆ Aboriginal rights and title on behalf of Tsartlip First Nation, Tsawout First Nation, and Tseycum First Nation. The WLC is currently pursuing substantive negotiations at a Recognition of Indigenous Rights and Self Determination Table with the Federal Government and, as a result, has established a Policy/Negotiations Analyst Position to provide additional support.

The Policy/Negotiations Analyst will conduct desktop and community-based research on relevant legislation, policies, and programs, the progress of other First Nations in other jurisdictions, information related to WSÁNEĆ history and culture, and other matters. Further, the Policy/Negotiations Analyst will be responsible for presenting the results of this research, facilitating discussions among WSÁNEĆ technical working groups, and making recommendations to WSÁNEĆ decision-makers. The Policy/Negotiations Analyst will work closely with staff at the Federal Government and other external organizations to foster strategic relationships, identify opportunities for satisfying WSÁNEĆ interests, and implement the decisions of the WSÁNEĆ Leadership Council.

The successful candidate will need to be self-directed, analytical, meticulous, and able to work efficiently in an environment with competing priorities. The successful candidate will work full-time from the WLC office in Brentwood Bay, with work-from-home exceptions due to COVID-19. A class 5 driver's license will be considered assets. Salary is competitive.

### **DUTIES**

- Conduct independent research on relevant legislation, policies, and programs, including additional funding sources
- Conduct desktop reviews, design and implement small community research projects, and connect with regional subject-matter experts
- Provide reports, presentations, and recommendations to WSÁNEĆ Leadership Council and WSÁNEĆ community
- Engages with external organizations, WSÁNEĆ First Nations, and WSÁNEĆ community members to facilitate information exchange and implement WSÁNEĆ Leadership Council decisions

- Prepare briefing notes and meeting materials for W̱SÁNEĆ Leadership Council and W̱SÁNEĆ Leadership Council staff
- Organize meetings for W̱SÁNEĆ Leadership Council and Advisory Committees
- Facilitate discussions and record decisions of W̱SÁNEĆ Leadership Council

## **JOB REQUIREMENTS**

- Bachelor's Degree in relevant field (*e.g.* Indigenous Studies, Anthropology, Sociology, Political Science, Public Administration, History, *etc.*); and,
- Minimum three (3) years of progressive experience conducting independent research, analyzing information, engaging with external organizations, facilitating discussions, and preparing briefing materials for decision-makers. Knowledge of aboriginal rights, Provincial/Federal negotiations with Indigenous peoples, and W̱SÁNEĆ culture/values will be considered an asset.

OR

- Minimum five (5) years of progressive experience conducting independent research, analyzing information, engaging with external organizations, facilitating discussions, and preparing briefing materials for decision-makers. Knowledge of aboriginal rights, Provincial/Federal negotiations with Indigenous peoples, and W̱SÁNEĆ culture/values will be considered an asset.