

Tsartlip Group of Companies Chief Executive Officer

Tsartlip First Nation owns several businesses and assets and has recently restructured its business operations to come under one umbrella, Tsartlip Group of Companies (TGOP). The Chief Executive Officer (CEO) will be responsible for all TGOP's day-to-day operations. This includes farming, gas station, property development, forestry and marina businesses.

The main duties of the CEO are to:

- a. Oversee all business entities ensuring that each is operating efficiently, by generating optimal revenues and minimizing unnecessary expenses
- b. Negotiate and execute mutually beneficial business partnerships with Government, industry and local entities
- c. Initiate and execute multimillion dollar property developments
- d. Assist with Board development
- e. Monitor finances and ensure that Board is fully informed of TGOP's financial position
- f. Supervise all TGOP's staff, including business unit managers/consultants and a small administrative team
- g. Help develop and adhere to all internal administrative systems and standard practices for business development, financial reporting and human resource management
- h. Other duties that the Board of Directors may require from time to time

The minimum requirements for this position include:

- 7+ years' experience managing multimillion dollar budgets
- 3+ years' senior management experience in for profit environment
- 2+ years' experience in land development/ property management
- Master's degree in Business Administration or accounting designation or equivalent combination of education and experience
- Strong financial skills, including budgeting and business planning
- Excellent negotiation skills
- Strong writing and presentation skills
- Experience working in a First Nations business setting is a definite asset

Interested applicants should send resume and covering letter to jenellebrewer@tsartlip.com. Deadline for applications is **September 24th, 2021** at 11:59 pm. We thank all those in advance who apply. However, only those who are screened for an interview will be contacted. If you are screened for an interview, a more detailed package will be sent to you then about TGOP and this opportunity.