

# Secure Certificate of Indian Status (SCIS) Cards

## SAMPLE SCIS Cards



**Adult (16yrs +)**

**Good for 10yrs**



**Child (15yrs & Under)**

**Good for 5yrs**

Eileen and Alister are assisting Members with the SCIS Application process, which is now a process similar to applying for a Passport.

We are also still processing Registration of:

Birth, Marriage, Divorce & Death

**\*\*Call to book an appointment\*\***

**Registry Office Hours:**

**Tuesday & Thursday**

**8:30am - 4:30pm**

(Lunch Noon – 1pm)

**Phone: 250-652-8366**

**email: [registry@tsartlip.com](mailto:registry@tsartlip.com)**

### **ITEMS REQUIRED to Apply for a SCIS Card:**

- **2 Passport Photos** (Canadian Passport Certified) **BEST PRICE for 2 Photos:**
  - **Costco** (requires membership) **\$6.99 + tax**
  - **London Drugs \$11.99 + tax**
  - **Wal Mart** is **\$21.99 + tax.**
- **1 or 2** (depending on type) pieces of personal Government Issued ID
- **Marriage Certificate IF** 1<sup>st</sup> ID with new Family Name, OR Marriage has yet to be registered with Aboriginal Affairs and Northern Development Canada.

### **Children 15 years of age or Younger, OR a Dependent Adult:**

- Copy of Original LONG FORM Birth Certificate - states Parent(s) name(s)
- Applicant on behalf of the Child or Dependent Adult (signer) **MUST BE the Parent or LEGAL Guardian** (with papers to support Legal Guardianship);
- **Dependent Adult REQUIRES 1 of the following:**
  - Order of Guardianship or Trusteeship, Power of Attorney, Trustee for the Personal Property, a Statutory Declaration witnessed by a lawyer.

# **Birth Registries & Updating Band List**

## **Birth Registries:**

- For all Birth Registries we require an Original Long Form Birth Certificate (states the Parent(s) name(s) in the bottom section) to be sent to Vancouver, the B.C. Regional Office for Aboriginal Affairs and Northern Development Canada, the Birth Certificate will be returned once the Application is processed.
- Signature of the parent(s) named on the child's Birth Certificate.

## **Marriage & Divorce:**

- Original Certificate of Marriage/Divorce

## **Reporting a Death:**

The **ONLY way** we can Update our Membership List to reflect the current Active members is to have family members of those have passed on to bring us an Official Document that we can submit to the B.C. Regional Office for Aboriginal Affairs and Northern Development Canada.

Once we have one of the below Documents we can fill out the paperwork, send it to the B.C. Regional Office in Vancouver to be processed and the member's information will be updated on our list to show as Inactive.

## **Official Documents Accepted: (must be originals)**

- Death Certificate
- Burial Permit
- Funeral Director's Statement of Death

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